



BOARD OF DIRECTORS MEETING

June 1, 2010

Attendees: President Joyce Doakes Smith; Secretary Debra A. (Deb) Bourbeau; President Elect Jeff Kramer; Member-at-Large Linda Jefferson; Treasurer Reva Tisdale; Member-at-Large Barbara Pepper

Past President Stephen J. (Steve) Mastro joined the call at 1:07 P.M.

The teleconference was convened by President Joyce Doakes Smith at 1:03 P.M. Eastern Standard Time.

- Board Minutes

A motion was made by Tisdale to accept the minutes from the May 4, 2010 teleconference. Jefferson seconded the motion. The motion carried unanimously.

- President's Report

Smith has sent a letter to the Florida Society Board Members concerning the method Florida extends membership to retirees but does not report their membership or forward their dues to the Academy. Also, the reporting of membership dues, which is not in compliance with the electronic format provided by the Academy Treasurer as required in Academy SOP 14.

Letters have also been sent to President Obama and Vice President Biden extending honorary membership to them. No response has been received to Smith's letters.

Jefferson suggested that the President and Vice President issue a National Proclamation for Public Managers. Smith suggested that we could gather additional information and perhaps this is something the Congress or Senate may also be able to issue.

- Treasurer's Update

Tisdale reported the current checking account balance is \$26,267.91 and there are no outstanding invoices. Kramer will follow up with the Utah Conference Chair and verify if the \$2,000.00 advance is needed at this time. Membership is at 1,011. We do not have membership dues or reports from National Capital Region or Texas. Florida has not submitted first quarter membership reports or dues. Jefferson will check with D. Smith to verify who received membership certificates for NCR members in 2009.

- Conference Reports

Kramer provided an update on the Oklahoma City conference. The website has gone live and on-line registration is available at this time. The schedule and speaker information is posted. One speaker has had to cancel his speaking commitment and the committee is searching for a

replacement. The Committee is moving into the marketing and promoting phase of the conference.

Kramer is playing phone tag with the hotel contact in South Carolina regarding the attrition clause listed in the contract. There is no reduction in room nights once the contract is signed. Kramer has sent the hotel contact the Utah and Idaho contracts for review. Kramer is requesting a guarantee to reduce room nights by 10%. No new information from Utah. Kramer will contact the chair regarding the development of their logo and theme.

- Communications

Pepper emailed members that the website information is current. A call for newsletter articles has been sent out. Pepper asked Jefferson about the membership directories and offered her assistance if needed to this large on-going project. Smith will send a list to Pepper of committee members for Tisdale and Pepper to verify as members in good standing. Pepper reminded Board members to review the annual calendar for upcoming dates for conference deadlines and calls for delegates.

- Member Affairs

Jefferson shared information with the Board from one of the Member Affairs Committee Members regarding a proxy. Board discussion on the topic took place regarding a person sitting in for another does not have the knowledge or background of prior committee discussions to vote properly. Also, the time requirements which may be involved to bring a person up to date on prior committee discussions. Kramer suggested rather than a proxy, a person report back to the member information that they missed at the meeting. Jefferson shared that this may be come a precedent for all committees, not just the Member Affairs Committee. Kramer and Smith feel this is an SOP issue that should be reviewed. It is fine for someone to sit in and take notes, however the person should not be able to vote or participate in discussions. Smith will draft and SOP for Board review.

Kramer made a motion that Academy Committees will not allow proxies in order to maintain on-going Academy Business. However, absent members may have a non-voting representative sit in at the Committee Chairs discretion? Bourbeau seconded the motion.

Discussion:

Board members felt that the Committee Chair be contacted by the Committee Member who is going to be absent from the meeting. The Committee Chair will review the responsibilities of the meeting delegate with the Committee Member.

Kramer made revised the motion to state; Academy Committees will not allow proxies in order to maintain on-going Academy Business. However, absent members may have a non-voting representative sit in at the meeting with pre-approval of the Committee Chair. Bourbeau seconded the motion. The motion carried unanimously.

Jefferson requested information on the Foundation. Bourbeau will forward to Jefferson the history document on the Foundation. Tisdale explained the Foundation is not active at this time. Elections do need to take place and will this fall. The foundation is a non-profit organization for the betterment of the CPM and is not part of the Academy. The OK Conference Committee has used the foundation for presenters to write off part of their fees.

- Mentoring/Bylaws and Ethics

Mastro shared with the Board that no nominations have been received yet for the upcoming election for Board seats. Leaders are being sought for these positions at the National Level and Societies are encouraged to nominate members or members may self nominate themselves.

The Michigan Charter will be completed once the final two issues are resolved. Mastro will contact Jeremy and request the changes be made as soon as possible. Other items are only recommendations, which Michigan can review and implement if they feel they are beneficial. The Board is hopeful that this will be done in time for Michigan to seat delegates at the HOD.

Nebraska has four members that have registered as unaffiliated members. The Mentoring Committee will work with this group to recruit additional members to develop a Society in the future.

Alabama is working on become re-chartered. They are working with the IRS and the financial institution to establish a bank account.

Mastro will contact Alaska and have discussions with them about forming a Society. Mastro is updating reports with contact information for future committee chairs to help make their task of communication easier.

Mastro will contact Judy Dennis to be a mentor to the Texas Society as she is on the Mentoring Committee. Smith agreed that Dennis would be a good person to serve in this role.

The Bylaw's Committee has a vacancy and Mastro is working on locating a seventh member to fill the seat. Bylaw issues may be sent to Mastro and once the Committee is in place, they will be addressed.

- Announcements

Smith asked if we want to entertain the request from a vendor who requested advertising in the AACPM Connection? Mastro stated we should consider for a stream of revenue, however we need a clear policy on what is appropriate types of advertising as well as cost and rates. Smith requested that Pepper discuss this with the Communications Committee. Pepper will also review the SOP regarding endorsements and share with her committee.

Florida Town Meeting

Smith spoke with Florida President Fred Levinson who will send an agenda to Smith prior to the meeting on June 15. Smith has requested that Tisdale join her on the conference call to address questions regarding membership.

Kramer will be unavailable June 4th to June 14th.

The next teleconference is scheduled for July 6, 2010 at 1:00 PM (EST)

The Board Meeting adjourned at 2:06 PM (EST).

For Distribution:

Original Signature on File

Respectfully submitted by:

Debra A. Bourbeau, CPM, Secretary, AACPM

For Distribution:

Original Signature on File

Respectfully submitted by:

Joyce Doakes Smith, CPM, President, AACPM