



## **BOARD OF DIRECTORS MEETING**

October 3, 2011

Attendees: President Jeffrey (Jeff) Kramer; Member-at-Large Michael Shoemaker; Treasurer Reva Tisdale; Secretary; Debra (Deb) Bourbeau; Past President Joyce Doakes Smith; President Elect: Keith Heaton,

Absent: Member-at-Large Linda Jefferson

The teleconference was convened by President Jeff Kramer at 1:02 P.M. Eastern Standard Time.

- Board Minutes - A motion was made by Tisdale to accept the minutes from the September 6, 2011 Board Meeting. Kramer seconded the motion. The motion carried.
- Treasurer's Report - The checking account balance is at \$38,111.57. A motion was made by Bourbeau to accept the Treasurer's report. Heaton seconded the motion. The motion carried unanimously.

### CONTINUING BUSINESS:

- Utah conference – Heaton updated the Board on the upcoming conference. The final preparations are underway. Smith asked about shipping packages to the hotel, Heaton explained that the hotel charges quite a bit of money to receive items. Heaton will send provide an alternate address for shipping packages to a Utah member. The final registration number is 236 registrants. Kramer requested that all Board Members be prepared to meet on Monday at 7:30 AM and Wednesday at 7:00 AM .
- House of Delegates Meeting – Bourbeau reviewed the certified House of Delegates list. She is tracking the HOD payments against the registration list from the Utah Conference Committee. The Utah Registration Committee will collect any outstanding HOD fees at registration.
- Future Conferences– Heaton shared that the South Carolina Conference Team is on track and tasks are getting completed. South Carolina will be present at the Utah Conference marketing the 2012 Professional Development Conference. Tisdale will meet with the Idaho hotel at the beginning of 2012 and negotiate the hotel room nights. During the Idaho conference in 2013 the Women's Fitness Celebration which is the nation's largest women's 5K walk, run, and stroll event is the Saturday prior to the conference. This may help negotiate a lower number of rooms. Tisdale is going to try to negotiate the room nights to 200 or less.

NEW BUSINESS:

- Askew Awards – Each Society should only have one Askew Award Winning Team, per year. Kramer would like to clarify the process with the Consortium. A couple of societies have wanted to issue awards for more than one project.
- Academy Flag Ceremony – Kramer discussed retiring the Society flags at the Utah closing ceremony. Starting with the South Carolina conference in 2012 an electronic presentation would occur showcasing the Society’s state flags. By moving to an electronic flag presentation shipping charges for shipment of the flags, poles and stands would save the Academy a significant amount of money, on the order of \$700 annually. The Utah Conference Team will locate charities that would receive donations of the flag poles and stands on behalf of the Academy. The state flags would be returned to each Society. Sixteen of the twenty-one Societies will be present in Utah. The remaining five flags will be mailed to the Society President or brought to the South Carolina conference and given to the Societies at that time.

Smith made a motion to return the Academy owned flags to the respective Society due to the exorbitant expense to ship the flags from conference to conference, and allow the Utah Conference Committee or Society to donate the flag poles and bases to charity. Bourbeau seconded the motion. Heaton clarified that the flag presentation ceremony would take place at the future conferences, only in electronic form instead. Motion carried unanimously. Kramer will make the announcement at the President’s meeting and during the opening ceremony. Shoemaker asked about updating the SOP. Kramer will review and update as needed.

The Board Meeting adjourned at 1:42 PM (EST).

For Distribution:

Original Signature on File:

Respectfully submitted by:

---

Debra Bourbeau, CPM, Secretary, AACPM

For Distribution:

Original Signature on File:

Respectfully submitted by:

---

Jeffrey A. Kramer, CPM, President, AACPM

