



BOARD OF DIRECTORS MEETING

May 4, 2010

Attendees: President Joyce Doakes Smith; Secretary Debra A. (Deb) Bourbeau; President Elect Jeff Kramer; Member-at-Large Linda Jefferson; Treasurer Reva Tisdale; Member-at-Large Barbara Pepper

Past President Stephen J. (Steve) Mastro joined the call at 1:32 P.M.

The teleconference was convened by President Joyce Doakes Smith at 1:02 P.M. Eastern Standard Time.

- Board Minutes

Minutes were modified to add that conference history document was to be provided to Pepper by Kramer. A motion was made by Pepper to accept the minutes from the April 6, 2010 teleconference call as modified. Tisdale seconded the motion. The motion carried unanimously.

- President's Report

Smith and Tisdale participated in a conference call in April with the Florida Society President, Vice President and Treasurer. Two issues were discussed on the call; Florida extends membership to retirees but does not report their membership or forward their dues to the Academy and reporting of membership dues is not in compliance Academy SOP. Smith reviewed a letter she drafted and will send to all Florida Society Board Members. The Florida Society Treasurer was unaware of the SOP's and that certain information is required by the Academy. Tisdale explained that this is about ensuring that the Florida members receive information updates from the Academy.

Smith also forwarded the Proclamation onto Arkansas to be read at their graduation on May 13.

- Treasurer's Update

Tisdale reported the current checking account balance is \$26,079.55 and there are no outstanding invoices. She is working with the accountants on the annual review. There are some issues with the prior periods not being closed out and for prepaid expenses.

Membership reports have been received from all but Texas and NCR. Membership is at 1,007 this number includes the confirmed membership from Florida to date. An outstanding question concerns the NCR ten members that paid dues in 2009 and the charter was not issued until 2010. Mastro and Tisdale will discuss this concern.

Delinquent Dues for Committee Members & Society Officers - Pepper confirming that all Committee Members and Society Board Members are members in good standing raised a question. Tisdale and Pepper will coordinate the list of Committee Members (Smith to send to Pepper) and the society board members. Depending on the number of individuals on the list will

determine if the committee chair or the Academy Board will contact individuals regarding membership payment. All committee members and Society Officers must be members in good standing.

Do Societies have honorary members in their membership? Tisdale will write an article for the upcoming newsletter encouraging Societies to review this category of membership. Jefferson and the Members Affair Committee have information from a poll that they completed within their committee members. She will forward this information to the Board for review.

A motion was made by Bourbeau for the President of the Academy to contact the President and Vice President of the United States of America and bestow upon them Honorary Membership into the Academy. Tisdale seconded and the motion carried

Smith will draft a letter to President Obama and Vice President Biden.

- Conference Reports

Kramer provided an update on the Oklahoma City conference. The website is currently up and new information is being updated including the registration section. The conference site is www.aacpmconference.net. Once the registration section is live, information will be sent to members. Happi Hansen (Utah) has requested that Julie Felice (Utah) be a co-chair as well as involving President Elect Steve Wright for the conference committee. The Utah hotel will not set up direct billing until we're a year out from the conference date and then will set up the master account. South Carolina has been very active and final comments from the Conference Committee have been sent to Chair Carl Chase regarding logo and theme. Once Carl reviews and completes the revisions he will send back to Kramer who will bring to the Board for final approval.

- Communications

Pepper will send out a call for newsletter articles by mid-May. Deadline for article submission is June 12. All member directories have been posted on the website for the ones we have received to date. Membership information is located under the links page on the website. The close out committee reports from the January 2010 Board Meeting is in the process of being posted.

- Member Affairs

Jefferson has compiled a list of 2010 suggestions and sent back to the Committee requesting items that they are interested in bringing to the Board and if applicable to the House of Delegates. There are fifteen categories of ideas and suggestions. The next committee meeting is scheduled for May 20. Each committee member will be assigned a section once the committee decides which topics they would like to move forward with. Jefferson is in the process of issuing new member certificates. The Member Affairs database is an on-going project maintaining membership updates.

- Mentoring/By-laws and Ethics

Mastro shared that all of the Nebraska graduates have been invited to join the Academy. Unaffiliated membership information has been sent to the Consortium. Responses are coming in on a positive note stating that they will pass along information to their graduation classes. This

will be an opportunity for mentoring and matching up new societies with existing societies. The Mentoring Committee will review and assign individual mentors to each new developing society. The Consortium has accepted the State of Missouri as a new program. The State of Iowa has formed an ASPA chapter. The Michigan group is close for a vote on their charter. The outstanding item is their by-laws and these have been submitted to Mastro. Kramer, Tisdale and Mastro are reviewing the by-laws and they will be possibly ready for a Board vote before our next teleconference.

Bourbeau asked if Societies provide by-law changes to the Academy for review? Smith didn't believe so, however it may be a good idea to review Society by-laws to ensure they are in compliance with the Academy SOP's.

- Ways & Means

The Ways & Means Committee will have a new item for sale at the Oklahoma Conference. Suggestions should be sent to Tisdale, Chair for the committee. Shirts will be available for pre-order again this year. The committee will offer long and short sleeve styles.

- Announcements

Mastro reviewed the discussion comments on linkedin and found the blog useful. Kramer and Pepper agreed that the dialogue on the site was good.

The next teleconference is scheduled for June 1, 2010 at 1:00 PM (EST)

The Board Meeting adjourned at 1:58 PM (EST).

For Distribution:

Original Signature on File

Respectfully submitted by:

Debra A. Bourbeau, CPM, Secretary, AACPM

For Distribution:

Original Signature on File

Respectfully submitted by:

Joyce Doakes Smith, CPM, President, AACPM